

Applicant's Name	
Date of Birth	
Country of Birth	
Home Address	
Local Authority	
Current School	
Please indicate the type of placement you are applying for	<input type="checkbox"/> Day <input type="checkbox"/> Weekly Residential <input type="checkbox"/> Termly Residential <input type="checkbox"/> 52-week Residential <input type="checkbox"/> Other (<i>specify</i>)
Short Break Service	<p>Seashell Trust also operates a Short Break provision on site. Funding for short breaks needs to be secured in addition to funding for a school placement.</p> <p>Please note this service operates a separate application and assessment process on an individual needs basis and placements are subject to availability.</p> <p><input type="checkbox"/> YES, I am also interested in short breaks</p>

Parents/Carers: Contact Details	
Name(s)	
Relationship to student	
Address <i>If different from student</i>	
Home Tel	
Mobile 1	
Mobile 2	
Email 1	
Email 2	
Local Authority SEN Team	
Contact Name	
Position/Department	
Tel	
Email	
Social Worker	
Contact Name	
Tel (office)	
Tel (mobile)	
Email	
Careers Adviser or Young People's Support Worker (Year 9 Students →)	
Contact Name	
Tel (office)	
Tel (mobile)	
Email	
Current Short Break/Respite Provider - if applicable	
Contact Name	
Organisation	
Address	
Tel	
Email	

Advocate - if applicable	
Contact Name	
Relationship to student	
Address	
Tel	
Tel (mobile)	
Email	
Financial Appointee - if applicable (who holds benefits on behalf of the student)	
Contact Name	
Relationship to student	
Tel	
Tel (mobile)	
Email	

Right of Abode		
Does the applicant have the right of abode in the UK?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Has he/she been resident in the UK for the last 3 years?	YES <input type="checkbox"/>	NO <input type="checkbox"/>

Ethnically-Based Statistics

The collection of ethnically-based data is becoming increasingly recognised as a means of identifying needs and thus ensuring fair and equal treatment for all. The information you are asked to give below is for educational purposes and will only be used to enhance the provision for all students at the Trust.

<p>WHITE</p> <p>White British <input type="checkbox"/></p> <p>White Irish <input type="checkbox"/></p> <p>Any other white background (please specify) <input type="checkbox"/></p>	<p>BLACK</p> <p>Black or black British Caribbean <input type="checkbox"/></p> <p>Black or black British African <input type="checkbox"/></p> <p>Any other black background (please specify) <input type="checkbox"/></p>
<p>MIXED</p> <p>Mixed white and black Caribbean <input type="checkbox"/></p> <p>Mixed white and black African <input type="checkbox"/></p> <p>Mixed white and Asian <input type="checkbox"/></p> <p>Any other mixed background (please specify) <input type="checkbox"/></p>	<p>ASIAN</p> <p>Indian <input type="checkbox"/></p> <p>Pakistani <input type="checkbox"/></p> <p>Bangladeshi <input type="checkbox"/></p> <p>Any other Asian background (please specify) <input type="checkbox"/></p>
<p>CHINESE OR OTHER ETHNIC GROUP</p> <p>Chinese <input type="checkbox"/></p> <p>Other ethnic group (please specify) <input type="checkbox"/></p>	

Future Aims

What are your aspirations for your son/daughter at Royal School Manchester?

After school, I/we would like my/our son/daughter to:

- Access further education opportunities
- Enter paid employment or paid/supported employment
- Progress to a supported living setting
- Live at home and access the community with support

In order to achieve this, the RSM course needs to focus on:

Transport Arrangements

We regret that Royal School Manchester is unable to arrange home-to-school transport. Families and carers are advised to contact their local authority to arrange transport.

HOW I HAVE BEEN INVOLVED IN THE DECISION TO APPLY FOR A PLACE AT ROYAL SCHOOL MANCHESTER

This section to be completed for all students aged 16 and over

If your son/daughter is now 16 yrs (or over), it is important their views are taken into consideration when making this application for a place at Royal School Manchester. If the young person is unable to make the decision independently, please detail below how they have been involved in reaching the decision to apply for a place here.

Section 4 of the Mental Capacity Act outlines the factors that need to be considered when making a best interest decision. These are referred to as the 'Best Interests Checklist'.

Decision

To apply for a place at Royal School Manchester

When making a decision in someone's best interests you must:

Involve the person as much as possible

Explain how the young person has been involved in reaching the decision to apply

Find out the person's wishes and feelings

Explain how you have understood the young person's wishes and feelings

Consult people who know the person well

Has anyone else been consulted about the decision to apply? If so, what are their views?

Consider all relevant information

Give details about any other relevant information which has helped reach the decision to apply

Avoid making the decision if it is likely that the person might regain capacity

Is it considered likely the young person may regain capacity to reach this decision on their own?

YES

NO

Information Storage and Sharing

We collect the information in this form and any related documentation to help us understand the education and social care needs of your son/daughter. The information will be shared with staff in the departments within Seashell Trust indicated below:

- | | | | |
|-----------------------------|-------------------------------------|---|--------------------------|
| Royal School Manchester | <input checked="" type="checkbox"/> | Seashell Trust Residential Care Service | <input type="checkbox"/> |
| Seashell Trust Nursing Team | <input checked="" type="checkbox"/> | | |

Parent/Carer:

- I understand that the information recorded on this form and any related documentation will be shared and stored by the Seashell Trust for the purpose of assessment.*

- I give my permission for my son's/daughter's current school to provide Seashell Trust with appropriate reports (eg EHCP/Statement, Annual Review, Behaviour Support Plan etc) to assist in their assessment process.*

- If my son/daughter is invited to attend Seashell Trust for an assessment, I also give my permission for photographs/video to be taken during the session to assist in the admissions process.*

Signature	
NAME (print)	
SIGNATURE	
DATE	

Please return this completed form to:

Admissions Department Seashell Trust Stanley Road Cheadle Hulme, Cheshire SK8 6RQ	T: 0161 610 0741 E: admissions@seashelltrust.org.uk
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PROCESS OVERVIEW

