



Seashell Trust
Registered Charity No: 1092655
Company Limited by Guarantee No: 04216714
Registered in England and Wales

26th February 2020

Dear Parents and Carers

You are likely to be aware of the outbreak of novel – coronavirus (COVID – 19) in China and the subsequent confirmed cases in the UK. You may also be aware that this is now beginning to impact on a small minority of educational establishments following the half term holidays.

Please be assured that there is currently no cause for concern at school, college or residence, but we will keep you informed about any developments and ensure we're keeping Seashell Trust clean to prevent the spread of any virus as well as encouraging all students and staff to follow steps to minimize the spread of any infection.

Here at Seashell Trust, we take the health and safety of our pupils and staff very seriously so I am sharing the latest [Guidance from Public Health England](#) (25th February) on steps you should be taking.

We have shared with our staff the information below in order to comply with infection control standards to keep children, young people and colleagues safe.

The following steps are recommended to help prevent the spread of any respiratory infection:

1. Wash your hand often – with soap and water for at least 20 seconds, or an alcohol based sanitizer if soap and water aren't available.
2. Avoid touching your eyes, nose and mouth with unwashed hands.
3. Avoid close contact with people who are sick.
4. If you feel unwell, stay at home and don't go to work or school.
5. Cover your cough or sneeze with a tissue then throw the tissue in a bin.
6. Clean and disinfect frequently touched objects and surfaces in the home.
7. If you're worried about your symptoms, please call NHS 111 – don't go directly to your GP or other healthcare environment

Seashell Trust
Stanley Road
Cheadle Hulme
Cheshire SK8 6RQ
t : 0161 610 0100
e : info@seashelltrust.org.uk
w : www.seashelltrust.org.uk
@Seashelltrust /Seashelltrust



Patron: Her Majesty the Queen

Presidents: Tim Exell MBE, Baroness Henig CBE, Lord Lee of Trafford DL FCA, Christopher Lees-Jones FRICS, Warren Smith JP, Lady Irene Morris

Chairman: Dr Robina Shah MBE JP DL CPsychol FRCGP (Hons) SFHEA Chief Executive: Jolanta McCall

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If you/family have recently travelled to the affected areas please let the Trust know on 0161 610 0100, email college.admin@seashelltrust.org.uk or school.admin@seashelltrust.org.uk

Please keep up to date with the latest information at [Coronavirus \(COVID-19\): latest information and advice](#) page.

If you have any concerns or queries please do not hesitate to contact us.

Kind Regards,

Kate Bunting
Lead Nurse

Seashell Trust
Stanley Road
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